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DEPUTY DIRECTOR OF TRAINING (GENERAL)

MISSION

The Deputy Director of Training (General) shall serve as one of two Deputies to the Director of Training, and shall be responsible for planning, developing, directing, and coordinating Agency training requirements, facilities, and programs in broad intelligence and management activities, both internal and external, exclusive of activities carried out by the Deputy Director of Training (Special).

FUNCTIONS

The Deputy Director of Training shall:

- A. Formulate, recommend to the Director of Training, and carry out the training policies, plans, and programs designed to increase the capabilities of personnel to serve the Agency, excluding tradecraft training under the Deputy Director of Training (Special).
- B. Develop and direct, in coordination with appropriate offices, training programs in the United States relating to the skills and techniques required in the specialized functions of the Agency.
- C. Develop and direct training programs within CIA relating to the principles, methods, and objectives of National Intelligence.
- D. Provide for the training of personnel in language, area, and specialized functional fields.
- E. Plan and conduct indoctrination as to the mission and functions of the Agency for new Agency personnel, for personnel already on duty, and for other governmental and non-governmental personnel.
- F. Develop and conduct management training programs for executives, administrators, and supervisors to improve their skills in conserving the human and physical resources of the Agency.
- G. Direct a comprehensive program for the selection and professional training of junior officer personnel in cooperation with the various offices of the Agency.

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- H. Direct the indoctrination and training of clerical personnel in Agency practices and procedures and in appropriate clerical skills.
- I. Maintain relationships with appropriate officials in government and private training institutions in the United States and abroad for the purpose of providing training programs for Agency personnel.

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